HOW TO ADD ORGANIZERS TO YOUR EXPERIENTIAL LEARNING ACTIVITY

1. After you log into Engage using CAS, select the activity/course to which you would like to add students.

2. Click the blue EDIT button.
3. On the top menu, choose the ADDITIONAL ORGANIZERS tab.

4. You can add up to three different organizers. Please note that organizers must have a profile in Engage before you can add them.

5. After you have added the organizer(s), select update. Co-organizers will have the ability to verify EL Details and update student status, so it's important that this person be UGA faculty, staff, or a TA.